

सत्यमेव जयते

All India Institute of Medical Sciences,  
Bilaspur Himachal Pradesh-174037

Website: <https://aiimsbilaspur.edu.in>

Email : [director@aiimsbilaspur.edu.in](mailto:director@aiimsbilaspur.edu.in)/  
[ED@aiimsbilaspur.edu.in](mailto:ED@aiimsbilaspur.edu.in)



**AIIMS-BLS/SCRAP/(G)/2023-01**

**Date: 21.12.2023**

### **Notice of Invitation for an Open Auction**

All India Institute of Medical Sciences (AIIMS) – Bilaspur, H.P, a Central Autonomous Institute of National Importance under Pradhan Mantri Swasthya Suraksha Yojna (PMSSY), Ministry of Health, Government of India invites the prospective bidders to participate in the auction for disposal of Cardboard Scrap, Plastic & Wooden Scrap, on "**AS IS WHERE IS BASIS**" with a Reserve Price of Rs. **92,080 (Rs. Ninety-two thousand and eighty rupees only)**. **The details of the aforesaid scrap items are as per Annexure-A.**

#### **1. The pre-qualification of the bidders is as under:**

- I. Profile name and full address of the firm & year of establishment.
- II. The bidders should provide the Copy of GST Registration, Adhaar card and PAN card.
- III. The bidders should submit the requisite documents duly signed and stamped as sought in **Annexure-D.**
- IV. Bidder should submit an **Earnest Money Deposit (EMD) of Rs. 1,842/- (Rupees One Thousand Eight Hundred & Forty-two only)** through either Demand Draft in favor of Executive Director, AIIMS Bilaspur (HP) or through NEFT/FDR as per the account details indicated at **Point. H under heading Instructions to Bidders.** The EMD of the unsuccessful bidder will be returned without any interest after the tender process is complete. If the successful bidder fails to accept the contract, such bidder's earnest money shall be forfeited. **Bids received without Earnest Money will be summarily rejected.**
- V. In case of any enquiry, please contact via e-mail id- [storeofficer@aiimsbilaspur.edu.in](mailto:storeofficer@aiimsbilaspur.edu.in)

**Note: Before submission of the bid, the bidders must verify the eligibility criteria and ensure fulfillment of all the terms and conditions. In the absence of proof of supporting copies of documents/ certificates under eligibility criteria above, the bid is liable to be rejected.**

**2. Bid Submission through Auction:**

- I.** Bidder should submit the bid in an open Auction by presenting physically at the time and date given by AIIMS Bilaspur.
- II.** Price should be given in INR figure only.
- III.** In Auction, the bidders are required to quote the basic price not less than the reserve price.
- IV.** Last date of submission of all required documents along with EMD is 02/01/2024 at 10:00 AM and the date of auction is 02/01/2024 at 11:30 AM at Procurement Section, Ground floor, Admin Block, AIIMS Bilaspur (H.P)-174001. The bidders are requested to reach the venue at 10:00 AM .

**3. INSTRUCTION TO BIDDER (ITB)**

**A. Pre-bid Inspection:**

The prospective bidders are advised to get familiarized themselves with the site, type of scrap items, its quantity etc. by carrying out a physical inspection of the scrap items. The bidders those who are interested are advised to carry out pre-bid inspection of the aforesaid scrap & its quantity lying at the premises of AIIMS Bilaspur (H.P), Village: Kothipura, Teh: Sadar, Dist.: Bilaspur. However, if the scrap inspection is carried out by the bidder, he needs to submit a certificate as per **Annexure-B**, duly certified by the AIIMS Bilaspur officials , during the inspection and the same is required to be submitted along with the quotation. For this the bidder may approach Procurement Section ,Admin block ,Ground floor ,AIIMS Bilaspur H.P. No correspondence/excuses in respect of the items to be scraped, its conditions, tentative quantity etc. shall be entertained at a later stage.

**B.** AIIMS Bilaspur (H.P) reserves the right to accept/reject the offers or cancel the whole Auction proceedings without assigning any reason whatsoever.

**C.** AIIMS Bilaspur (H.P) shall not be responsible for delayed submission or non- submission of bid due to any reason whatsoever. The bidders are



requested to submit the bid much before date & time of submission, failing which AIIMS Bilaspur (H.P). shall not be responsible for any such technical problem.

- D. The joint inspection of weighing of the scrap items shall be arranged by the successful vendor at no extra cost to AIIMS Bilaspur H.P. The weighing shall be carried out at a suitable/nearest/convenient location to AIIMS Bilaspur H.P. and the weighing measurement will be recorded in presence of AIIMS Bilaspur H.P. representatives. It must be ensured that the weighing mechanism shall have proper and valid calibration & relevant certificate issued by the concerned authority.
- E. The weighing measurements shall be jointly signed by both AIIMS Bilaspur as well as successful bidder authorised representatives. The original weighment documents shall be handed over to AIIMS Bilaspur & a copy shall be kept with the successful bidder. The actual quantity of the scrap materials & dependent actions thereon shall be carried out based on this joint measurement and the same will be considered as a documentary proof for certification of the work.
- F. In the event if actual weighed quantity shall observe higher than the tentative quantity indicated in the bid, the difference shall be required to paid by the successful bidder based on the actual quantity and Minimum Reserve Price per kg rate indicated against the relevant scrap items. However, in the event of likelihood of any shortage in the quantities of the scrap items indicated in the tender, the same would be dealt with separately and the decision of the competent authority in this regard would be final and binding on the successful bidder.
- G. Any attempt of direct or indirect negotiations on the part of the bidder with the authority to whom the bid has been submitted or authority who is competent to finally accept/reject the same after the auction has been submitted or any endeavor to secure any interest for an actual or prospective bidder or to influence by any means, the acceptance of a particular auction will render the auction liable to be rejected.
- H. **Payment:** The successful bidder will have to make 100% payment (including GST, if any) through '**Bank Draft/NEFT**' in favor of "**All India Institute of Medical Sciences** " payable at "**Bilaspur, Himachal Pradesh**" to **Bank Account No. 41512727609, IFSC-SBIN0063972 within 10 days from the date of intimation letter.**
- I. The quoted rates must be clearly mentioned in both words and figures. Any cutting /correction/ over-writing /erasing etc. in the amount of the rate quoted shall not be accepted and liable for rejection of the bid.
- J. The tender will be awarded to the bidder who quotes the highest rate

as per the format enclosed in **Annexure E**. The rate per kg should be higher than the Minimum Reserve Price fixed by AIIMS Bilaspur i.e., **Rs.9/Kg for cardboard, Rs.2/kg for plastic scrap, Rs.4/kg for wooden scrap.**

- K. The unit price should be quoted in prescribed format and total value may be derived on the basis of tentative weight as mentioned in **Annexure -A**. The rate should be inclusive of GST and/or any other statutory taxes, if applicable, and any other charges.
- L. The successful bidder, after making full payment shall take delivery of the items in **within 10 days** of delivery order to be issued by AIIMS **upon receipt of 100% payment**. Necessary documents will be provided at the time of delivery of the items.
- M. In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the material within the scheduled period, this office shall not take responsibility for safe custody of the material.
- N. No damage shall be caused to the existing property of the office or any other offices in the premises while removing the materials from the site. Any loss/damage to the property of this office or any other offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/ supervisor will be borne by successful bidder and they will be identified.
- O. Goods/material will be removed under the supervision of designated officers of this office. Material will have to be removed within the time stipulated in acceptance letter. No extension of time will be given under ordinary circumstances. However, extension of time may be granted provided convincing the satisfactory reasons for such delay is given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/order.
- P. All the charges i.e., loading, unloading and transportation to be incurred in course of lifting of item from the designated place shall be borne by the successful bidder.
- Q. The AIIMS Bilaspur reserves the right to accept or reject any or all the offers of the open auction without assigning reasons thereof.
- R. In case of any dispute, the decision of the Executive Director, AIIMS Bilaspur, shall be final and binding on all parties.

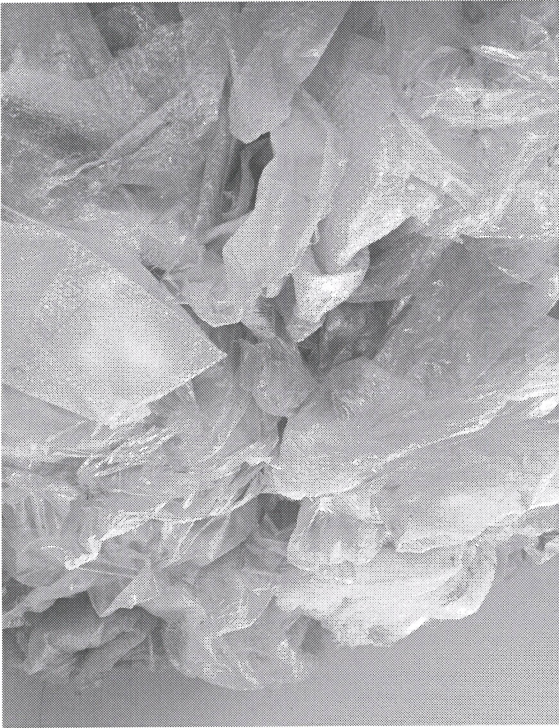


**Reference Pictures of the Proposed Disposable Scrap:-**

**1) Wooden Scrap**



**2) Plastic Scrap**



**3) Cardboard Scrap**





**ANNEXURE - A**

**List of disposable items: -**

<b>Sr. No.</b>	<b>Scrap Material</b>	<b>Approximate/ Tentative Weight</b>	<b>Reserve Price per Kg</b>	<b>Total price (Rs.)</b>
1.	Cardboard (Gatta)	10,000 Kg	09	90,000
2.	Plastic	40 Kg	02	80
3.	Wooden Scrap	500 Kg	04	2,000
<b>Minimum Reserve Price Total (In Words: Rupees Ninety- Two Thousand &amp; Eighty Rupees only)</b>				<b>92,080</b>



**ANNEXURE-B**  
**PRE-BID INSPECTION REPORT**

**To,**  
The Executive Director,  
AIIMS Bilaspur (H.P)-174037

Sir,

**SUB** : PRE-BID INSPECTION - PARTICIPATING IN AN OPEN AUCTION  
FOR DISPOSAL OF WOODEN SCRAP, PLASTIC & CARDBOARD  
AS PER ATTACHED ANNEXURE-A.

**REF** : i) AIIMS-BLS/SCRAP/(G)/2023-01

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I/we am/are willing to participate in the subject auction and accordingly on date \_\_\_\_\_ we have carried out the pre-bid inspection of the items as per **Annexure-A** which is lying at AIIMS Bilaspur premises and completely satisfied our self before bidding.

**Name of the representative participated in inspection meeting:**

**Designation** \_\_\_\_\_ :

**Company/Firm Name:**

**Mobile Number** \_\_\_\_\_ :

**E-mail id** \_\_\_\_\_ :

**Certificate by AIIMS Bilaspur official:**

The above person has inspected the AIIMS Bilaspur scrap area site on date \_\_\_\_\_ and completed the pre-bid inspection.

**Name of the official** \_\_\_\_\_ :

**Sign & Stamp** \_\_\_\_\_ :

**Dated** \_\_\_\_\_ :

**ANNEXURE- D**

**TECHNICAL BID**

- 1) Name of the Bidding Firm/ Agency/Company:
- 2) Registration no. of the Bidding Firm/ Agency/Company:
- 3) Address of the Bidding Firm/ Agency/Company:
- 4) Contact Details of Bidding Firm/ Agency/Company:
  - i) Tel No. with STD(O)\_\_\_\_\_ (Fax)\_\_\_\_\_ (R)\_\_\_\_\_
  - ii) Mobile Number\_\_\_\_\_
  - iii) E-mail\_\_\_\_\_
  - iv) Website\_\_\_\_\_.
- 5) Name of Proprietor/Partners/Directors of the Firm/Agency:

(Attach Copy of PAN Card or Aadhar Card or Voter ID card).

- 6) Details of EMD deposited
  - a. Amount :\_\_\_\_\_
  - b. DD Number and Date:\_\_\_\_\_
  - c. Bank on which Drawn:\_\_\_\_\_

(Attach copy of the relevant GST registration certificate.)

- 7) Permanent Account Number (PAN):  
(Attach copy of PAN Card)



- 8) Enclose a copy of Terms & Conditions (**Annexure-A**) duly signed by owner/Proprietor or authorized signatory of the Bidding Firm/Agency/Company/with seal of the Firm/Agency/Company in acceptance of same : Yes/No
- 9) Details of the authorized person to attend the bids opening meeting (Attach Authorization letter as per Annexure-F): Yes/No

### **Undertaking**

- 10) I/We shall abide by Tender (including all documents like Annexure(s) etc.) terms and conditions/Clauses contained therein.
- 11) The corrigendum(s) issued from time to time by AIIMS, Bilaspur (H.P) too have also been taken into consideration, while submitting this bid.
- 10) I/We hereby unconditionally accept the Tender Conditions indicated in the Tender Documents/Corrigendum(s) in totality/entirely.
- 11) I/We here certify that all information furnished is true and correct and in the event that the information is found to be incorrect/untrue or found violated, then AIIMS, Bilaspur (H.P) shall without giving any notice or reason thereof or summarily reject the Bid or terminate the Contract, without prejudice to any other rights or remedy including the forfeiture of the full said Earnest Money Deposit absolutely.

Signature of Owner/  
Proprietor/Authorized Signatory of  
the Firm/ Agency/Company with  
Seal

• Date :

• Place :

**Annexure-E**

**Financial Bid**

**Rates Quoted :**

**Name of The Bidding Firm/Agency/Company-**

<b>Sr. No.</b>	<b>Scrap Item Details</b>	<b>Tentative Weight</b>	<b>Unit Wt. /Kg</b>	<b>Total Rate Quoted by Bidder (Excl GST) in Rs.</b>	<b>GST Rate and GST Amount</b>	<b>Total rate (including GST and any other charges)</b>
<b>1</b>	<b>Cardboard Scrap</b>			In figure	GST Rate	In figure
				In words	GST Amount	In words
<b>2</b>	<b>Plastic Scrap</b>			In figure	GST Rate	In figure
				In words	GST Amount	In words



<b>3</b>	<b>Wooden Scrap</b>			In figure	GST Rate	In figure
				In words	GST Amount	In words
<b>Total (in figure):</b>						
<b>In words:</b>						

- I. The Minimum Reserve Price for Cardboard scrap is Rs. 9/Kg, Plastic Scrap is Rs.2/Kg and Wooden Scrap Rs.4/Kg.
- II. The aforesaid indicated quantity is tentative quantity only.
- III. Tender shall be awarded to the Highest Bidder on the basis of "Total Rate quoted by the Bidder (including any other charges) Excluding GST.
- IV. The successful bidder shall be responsible for depositing GST with the concerned authorities.

Signature of Owner/  
Proprietor/Authorized Signatory of  
the Firm/ Agency/Company with  
Seal

• Date :

• Place :

**ANNEXURE F**

**LETTER OF AUTHORISATION FOR ATTENDING THE BIDS**

**Subject** : Authorization letter for attending bids opening in respect of tender for Scrap Items of AIIMS Bilaspur H.P.

Following person is hereby authorized to attend the Bids opening for the tender mentioned above on behalf of (Bidder): -

Name

Specimen Signature


Alternative Representative Name

Specimen Signature

Name and Signature of the Owner/Proprietor/ Authorized Signatory of Firm/Agency/ Company with seal

Note:

1. Only one representative is permitted to attend the opening of Bids. Alternative representative will be permitted when regular representative is not able to attend.
2. Permission for entry in the premises of the AIIMS Bilaspur H.P and in the room where Bids are to be opened may be refused in case authorization as prescribed above is not received.

  
**Faculty in charge  
(Procurement)  
AIIMS Bilaspur H.P.**  
संकायक प्रो. आर. स. खिलराज  
Faculty in-Charge Procurement  
अ. प्रो. आ. स. खिलराज (पे. प्र.)-174037  
AIIMS Bilaspur (H.P.)-174037